

Report to: Performance Scrutiny Committee

Date of Meeting: 13th June 2019

Lead Member/Officer: Lead Member for Finance, Corporate Plan & Performance/
Head of Business Improvement & Modernisation

Report Author: Strategic Planning & Performance Team Leader

Title: Annual Performance Review 2018-19

1. What is the report about?

- 1.1 This report accompanies the Council's draft Annual Performance Review for 2018-19, which the Council is required to publish by 31st October each year under the Local Government (Wales) Measure 2009.
- 1.2 Ordinarily only the Quarter 4 progress report is presented at this time of year. However, with changes to the way national measures are being reported, it was decided to bring the Annual Performance Review forward in a bid to present more current information to Members and Officers. National measures will be reported separately as they become available.
- 1.3 As well as providing the quarter 4/end of year update on the delivery of the Corporate Plan 2017-2022, specific projects for delivery in 2019-20 are also highlighted, which previously formed part of our Annual Delivery Document.
- 1.4 The Annual Performance Review also includes case studies and examples of progress against our corporate priorities from the Council's wider portfolio (i.e. it is not strictly limited to Corporate Plan projects). This recognises that services do other important work outside of the Corporate Plan that benefits residents.

2. What is the reason for making this report?

- 2.1 To provide information regarding the Council's progress as at the end of quarter 4, 2018-19 in delivering the Corporate Plan outcomes.
- 2.2 To inform members about Corporate Plan projects planned for delivery in 2019-20, which the Council is required to publish to meet its improvement duty under the Local Government (Wales) Measure 2009.
- 2.3 Regular reporting is an essential monitoring requirement of the Corporate Plan to ensure that the Council exercises its duty to improve. We monitor our performance regularly, take quarterly reports to Scrutiny and Cabinet meetings and produce an Annual Performance Report to evaluate progress.
- 2.4 Feedback is sought on the content of this draft Annual Performance Review 2018-19, attached at Appendix I, before approval of the final document by Council on July 2nd.

3. What are the Recommendations?

It is recommended that Performance Scrutiny Committee considers the report, and agrees any further actions required to respond to any performance related issues highlighted within the report.

4. Report details

- 4.1 The Council's Corporate Plan 2017-2022 sets the strategic direction for the Council and its priorities for the five-year period. The detail about what the Council intends to do each year to help deliver these priorities is set out in annual service plans. The projects originate from Service and Programme Plans. Progress will be reported to Performance Scrutiny Committee and Cabinet through our Quarterly Performance Reports.
- 4.2 This annual performance report provides a retrospective evaluation of the Council's success in delivering against these plans during 2018-19, and whether the Council has successfully fulfilled its obligation to make arrangements to secure continuous improvement. It also looks ahead to what will be delivered in 2019-20.
- 4.3 Appendix I contains narrative on the progress in delivering our corporate priorities, including the current status and programme progress. Included in each corporate priority subsection there are also case studies, sustainable development and equality & diversity information is also included. The Corporate Project Register, Corporate Risk Register, and Corporate Plan Performance Management Framework can be found at the back of the document. The latter gives the quarter 4/annual position for 2018-19.

5. How does the decision contribute to the Corporate Priorities?

The Annual Performance Review includes an evaluation of the Council's success in delivering against its corporate priorities.

6. What will it cost and how will it affect other services?

There is no cost associated with this decision. Upon agreement of the recommendation, the document will be translated and made available online, and a press release will be issued informing people of the document's publication and its location.

7. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessment (WIA) is not required for this report. This report provides a retrospective evaluation of the Council's performance, and the decision to approve the report has no potential impact on people sharing protected characteristics. A WIA was undertaken on the Corporate Plan itself, and was presented to County Council when the plan was approved in October 2017.

8. What consultations have been carried out with Scrutiny and others?

The report has been developed by the Strategic Planning Team, in consultation with other council services. The performance information contained within the document has been provided by services, and has been drawn from the Verto performance management system. Consultation has taken place with the Senior Leadership Team (SLT). The report will be tabled at Cabinet on 25th June 2019, and finally will be approved by Council on 2nd July 2019.

9. Chief Finance Officer Statement

There are no significant financial implications arising from the report.

10. What risks are there and is there anything we can do to reduce them?

Failure to publish the Annual Review by the 31 October deadline would be likely to result in statutory recommendations from the Wales Audit Office, with significant implications for the reputation of the council.

11. Power to make the Decision

11.1 The Corporate Plan and the Annual Performance Review are key elements of the Wales Programme for Improvement (2010), which is underpinned by the statutory requirements of the Local Government Act 1999 and Local Government (Wales) Measure 2009.

11.2 Section 7 of the Council's Constitution outlines Scrutiny's powers and duties with respect of scrutinising the Authority's performance.

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